

## London Borough of Harrow

### CABINET FORWARD PLAN ( 1 January 2007 - 30 April 2007 )

#### MONTH:- January

Under the London Borough of Harrow's new Executive arrangements, the Leader must prepare a Forward Plan to cover a period of four months, beginning on the first day of each month. This Plan contains matters which the Leader has reason to believe will be subject of a key decision to be taken by the Executive, Committee of the Executive, individual Members of the Executive, officers, area committees or under joint arrangements in the course of the discharge of an executive function during the period covered by the Plan.

#### **Key Decisions – Definition**

A decision related to an executive function which will result in the council incurring expenditure which is, or the savings of which are, significant having regard to the local authority's budget for the service or function to which the decision relates.

Or

A decision which is likely to have a significant impact on 2 wards or more. Decisions which will have a significant impact on communities in 1 ward can also be key.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>JANUARY</b>						
Street Lighting PFI Procurement	To develop and submit an Outline Business Case to Department of Transport and later PFI Procurement Contract.	Cabinet	18 January 2007	Cllr Mrs Kinnear  Andrew Trehern, Executive Director (Urban Living) dave.masters@harrow.gov.uk tel: 020 8424 1580	-	The Council's Expression of Interest submission to Department of Transport - February 2006
Main Allocation of Grants 2007/8	Approve the recommendations made by the	Cabinet	18 January 2007	Cllr David Ashton  Myfanwy Barrett,	None in relation to this report but Grants officers	None at present.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
	Grants Advisory Panel relating to individual reports and approve the overall Grants budget.			Director of Financial and Business Strategy parveen.vasdev@harrow.gov.uk tel:020 8424 7625	held two workshops in August 2006 jointly with HAVS to advise the organisations on the grants process.	
Outcome of statutory consultation on Meals on Wheels Service	To receive a report on the outcome of the public consultation and to take a decision in relation to the proposals set out in the consultation document.	Cabinet	18 January 2007	Cllr Janet Mote  Mark Gillett, Group Manager (Commissioning, Strategic Planning and Health Integration Services) mark.gillett@harrow.gov.uk tel:020 8424 1911	Subject to 12 week statutory consultation.	Consultation documents on Meals on Wheels
Section 31 - Integrated Mental Health Services	That (1) the draft Section 31 legal agreement to establish integrated mental health services in Harrow be agreed;  (2) officers be instructed to consult with staff and Trades' Unions with a view to achieving a transfer of Council	Cabinet	18 January 2007	Cllr Eric Silver  Penny Furness-Smith, Director of Adult Community Care Services lesley.parker@harrow.gov.uk tel:020 8424 1022	A project steering group with senior staff from CNWL and the Council has developed the draft Section 31 Partnership agreement.  The Mental Health Partnership is regularly updated about progress having welcomed	None.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
	<p>staff to Central Northwest London NHS Mental Health Trust through a TUPE arrangement.</p>				<p>the proposal to develop such an agreement.</p> <p>The principle of the creation of a single service with single management supported by a single complaints process is supported and in line with the most recent guidance on management with the NHS and local authorities.</p> <p>The joint commissioning strategy was developed as a participation process with 2 facilitated workshops. A key priority was integrated service with clear and seamless pathways for users.</p> <p>Statutory consultation will be undertaken</p>	

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
					with staff and trade unions about transfer to CNWL under a TUPE arrangement, if Cabinet agrees this. Statutory consultation will be undertaken if there are any proposals in the future with the integrated service for significant service changes.	
Calculation of Council Tax Base for 2007/08	To agree the Council Tax Base for 2007/08	Cabinet	18 January 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy fern.silverio@harrow.gov.uk tel:020 8736 6818	-	The Local Authorities (Calculation of Council Tax Base) Regulations 1992, SI No. 612 as amended, SI No. 3012 of 2003, LGFA 1992, LGA 2003, Council Resolutions of meetings held on 16/12/03 and 20/10/05, Tax Base Calculation document

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Implementation of the Clean Neighbourhoods and Environment Act 2005	To agree the Implementation Timetable and the Policies decisions to underpin the introduction of Fixed Penalty Notice and related enforcement processes	Cabinet	18 January 2007	Cllr Mrs Kinnear  Andrew Trehern, Executive Director (Urban Living) garth.lywelyn-roberts@harrow.gov.uk tel:020 8736 6230	Consultation with lead Members and officers, key partner agencies and Council services. Proposals for consultation with residents and stakeholders will be contained within the report.	Clean Neighbourhoods and Environment Act 2005. Guidance on the Environmental Protection Act 1990, Clean Neighbourhoods Act 2005 and related legislation.
Ex Allotments at Kenmore Road	To approve the disposal of the ex allotments at Kenmore Road	Cabinet	18 January 2007	Cllr Chris Mote  Philip Loveland-Cooper, Interim Manager (Valuation and Property) (Urban Living) andrew.connell@harrow.gov.uk tel:020 8424 1259	Consultation with ward Members	None.
<b>FEBRUARY</b>						
Capital Programme 2007/8	Approve the Capital Programme	Cabinet	15 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020	Internal only	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				8420 9269		
Revenue Budget 2007/8 and Housing Revenue Account 2007/8	To recommend the Revenue Budget and approve the Housing Revenue Account	Cabinet Council	15 February 2007 22 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020 8420 9269	Internal only	None
LMS Formula Changes	To agree the schools funding formula	Cabinet	15 February 2007	Cllrs David Ashton and Janet Mote  Myfanwy Barrett, Director of Financial and Business Strategy paula.foulds@harrow.gov.uk tel:020 8424 1140	Schools Forum and all schools	Letters and guidance from DfES
Prudential Indicators 2007/8	To approve the prudential indicators	Cabinet	15 February 2007	Cllr David Ashton  Myfanwy Barrett, Director of Financial and Business Strategy myfanwy.barrett@harrow.gov.uk tel:020 8420 9269	None	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Extended Schools Strategy	Approve the strategy	Cabinet	15 February 2007	Cllr Janet Mote  Javed Khan, Director of Lifelong Learning and Cultural Services kashmir.takhar@harrow.gov.uk tel: 020 8420 9332	Period of consultation will have taken place during an 8 week period before the report is presented to Cabinet.	None
<b>MARCH</b>						
Determination of Admission Arrangements 2008/09	To determine the admission arrangements to apply to Harrow community primary and high schools for the 2008/09 academic year, taking into account the recommendations of the Harrow Admissions Forum	Cabinet	15 March 2007	Cllr Janet Mote  Madeleine Hitchens madeleine.hitchens@harrow.gov.uk tel:020 8424 1398	Copies of proposed schemes of co-ordination, the current admission arrangements, plus details of the proposals from the Harrow Admissions Forum were circulated to all Harrow schools, all other admission authorities in the relevant area and neighbouring Local Authorities as required under the Education (Determination of Admission	Cabinet report - 6 April 2006 - Determination of Admission Arrangements for 2007/2008

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
					Arrangements) Regulations 1999. In addition, consultation specifically n the sibling link was undertaken through the Harrow People magazine and the full consultation report was posted on the Harrow Council website.	
<b>APRIL</b>						
Harrow's Integrated Property Services Partnership	To receive and agree the recommendations of the HIPSP project board and appoint the property partnership contractor/s	Cabinet	19 April 2007	Cllr Chris Mote Eddie Collier, Interim Head (Property and Facilities Services) (Urban Living) eddie.collier@harrow.gov.uk tel:020 8424 7670	Details of the project consultation process will be contained within the report	Harrow's Integrated Property Services Partnership report to Cabinet - 6/4/06

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Alison Atherton, Senior Professional Democratic Services (Corporate) on telephone no. 020 8424 1266 or by email:

[alison.atherton@harrow.gov.uk](mailto:alison.atherton@harrow.gov.uk)



## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Strategic Overview, External Affairs and Property	Chris Mote	Riverside Cottage 15 Eastcote Road Pinner HA5 1EA	020 8868 0315	<a href="mailto:Chris.Mote@harrow.gov.uk">Chris.Mote@harrow.gov.uk</a>
Finance and Business Matters	David Ashton	Chestnut Cottage Tanglewood Close Stanmore HA7 3JA	020 8950 7977	<a href="mailto:djashton@hotmail.com">djashton@hotmail.com</a>
Planning, Development and Enterprise	Marilyn Ashton	Chestnut Cottage Tanglewood Close Stanmore HA7 3JA	020 8950 7977	<a href="mailto:marilynashton@hotmail.com">marilynashton@hotmail.com</a>
Housing	Camilla Bath	Shelleys 14 Holland Walk STANMORE HA7 3AL	020 8954 3921	<a href="mailto:Camilla.Bath@harrow.gov.uk">Camilla.Bath@harrow.gov.uk</a>
Lifelong Learning, Cultural Services and Issues facing Older People	Christine Bednell	56 St. Edmunds Drive Stanmore HA7 2AU	020 8427 5047	<a href="mailto:Cbednell@aol.com">Cbednell@aol.com</a>
Urban Living – Community Safety and Public Realm	Eileen Kinnear	12 Angel Road Harrow HA1 1JY	020 8861 4775	<a href="mailto:Eileen.Kinnear@harrow.gov.uk">Eileen.Kinnear@harrow.gov.uk</a>
People First – Children’s Services	Janet Mote	Riverside Cottage 15 Eastcote Road Pinner HA5 1EA	020 8868 0315	<a href="mailto:Janet.Mote@harrow.gov.uk">Janet.Mote@harrow.gov.uk</a>

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Legal Services and Issues facing young people	Paul Osborn	2 Vaughan Road Harrow HA1 4EE	Mob – 07786 968657  Bus – 020 7463 6422	<a href="mailto:Paul.Osborn@harrow.gov.uk">Paul.Osborn@harrow.gov.uk</a>
Community Development	Anjana Patel	187 The Ridgeway North Harrow HA2 7DE	07946 586017	<a href="mailto:Anjana.Patel@harrow.gov.uk">Anjana.Patel@harrow.gov.uk</a>
Adult Community Care Services and Issues facing people with special needs	Eric Silver	6 Grantham Close Edgware HA8 8DL	07812 405560	<a href="mailto:esi1023321@aol.com">esi1023321@aol.com</a>